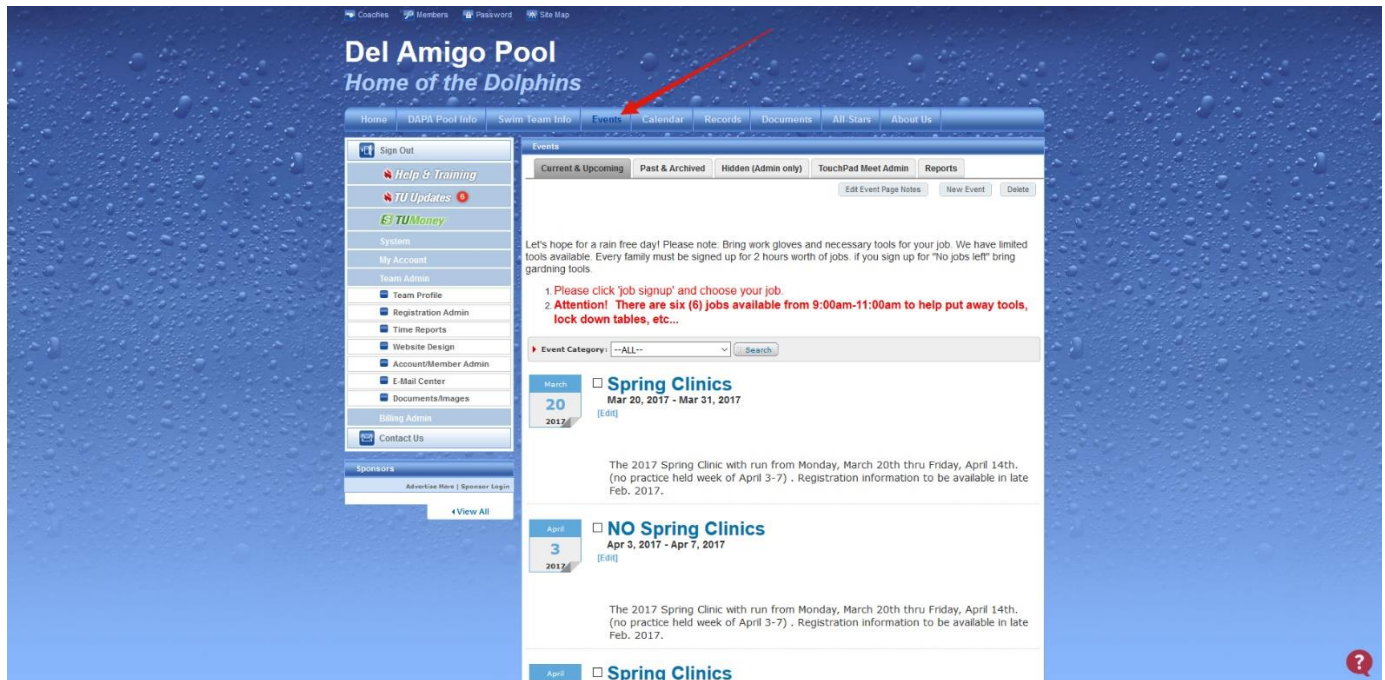


Del Amigo Swim Team ****NEW**** Meet Sign In-Out Instructions

Step 1: Visit www.delamigo.com and find the “Events” tab



Step 2: Scroll down and find the swim meet that you need to edit your commitment. Click on the “Attend/Decline” button. By default, all swimmers will be uncommitted to all meets. Parents must choose Attend or Decline for EVERY MEET. Just like our sign out binder, there will be deadlines to sign in/out of each meet well in advance of the meet itself.



Step 3: Click on your swimmer's name which will allow you to edit their commitment to the meet.

Click on Member Name to declare for this Event:

[VIEW DEMO](#)

Member Name	Member Commitment	Last Updated
Christopher Hughes *Active	✓ Committed	03/20/17 1:54 PM
Fred Hughes *Active	✓ Committed	03/20/17 1:54 PM
Freddy Hughes *Active	✓ Committed	03/20/17 1:54 PM
John Hughes *Active	✓ Committed	03/20/17 1:54 PM
Peter Hughes *Active	✓ Committed	03/20/17 1:55 PM

Step 4: Click on the drop down menu and choose “No, thanks, I will not attend” or “Yes, please sign up my child for this meet.” Remember to click the Save button at the bottom. You are all done. YOU MUST DO THIS FOR EACH CHILD AND FOR EVERY MEET THIS SUMMER.

How to Sign In/Out of a Meet (Aug 31, 2017 (08:30 AM) - Aug 31, 2017 (01:00 PM))

Member Athlete:
Christopher Hughes

Important Notes:
THIS IS A TEST SIGNUP

*Declaration
Yes, please sign [Christopher] up for this event

Notes
(days cannot attend, etc.):

Save Changes

Step 5: Click on the Events tab again and go thru the same process for each meet this summer.